

Appendix G

Contact details

Contact details

Executive Member of the Foreign Investment Review Board

The General Manager of Treasury's Foreign Investment and Trade Policy Division, Mr Patrick Colmer, performs the role of the Executive Member of the Board. His phone number is 02 6263 3763.

Foreign investment proposals

Application lodgment

Application forms (C1, R3, and D2) and statutory notices (sections 25, 26, and 26A) are available on the Foreign Investment Review Board's website at www.firb.gov.au. The 30 day statutory examination period, where applicable, commences upon receipt of a valid statutory notice.

The residential real estate C1 and R3 application forms may be filled in online through the Foreign Investment Online Application system (FIOLA). The relevant form and section 26A statutory notice must be printed, signed and forwarded with supporting documentation for the application to be valid.

As of January 2008, the Board has moved to electronic record keeping for **all** foreign investment applications (including business proposals). Please note that submitting applications electronically (via email or fax) improves processing times – it is not necessary to post originals in addition to electronic lodgement.

Email: firbapplications@treasury.gov.au

Fax: 02 6263 2940

Post: The Executive Member
Foreign Investment Review Board
c/- The Treasury
Langton Crescent
PARKES ACT 2600

Please include each individual element of the application submitted as separate file attachments to the email. The preferred format for attachments would be as .pdf or .doc files. Applicants are requested to avoid attaching multiple individual pages as separate picture files. The email message should also include a webpage hyperlink to the appropriate current web addresses of any other material or information relevant to the application. Separate attachments would include the following (if applicable):

- covering explanatory letter;
- C1/R3/D2 form;
- statutory notice form 25/26/26A;
- contract to purchase the property (if submitting C1 or R3 form) or development plans (if submitting D2 form); and
- other supporting documents such as company annual reports and financial statements.

General enquiries

The Foreign Investment Review Board website (www.firb.gov.au) includes guidelines relating to Australia's foreign investment policy, application forms and statutory notices, and responses to frequently asked questions.

Written enquiries may be forward by email to firbenquiries@treasury.gov.au, or by fax or post as shown above under 'Application lodgment'.

General enquiries may also be made by calling 02 6263 3795 (9:00 am – 12:30 pm and 1:30 pm – 5:00 pm AEST, Monday to Friday, excluding public holidays).

Foreign Investment and Trade Policy Division

Foreign investment policy

The **Investment Review Unit** is responsible for the management of foreign investment applications and providing advice on the Government's foreign investment policy and the operation of the *Foreign Acquisitions and Takeovers Act 1975*. The unit also deals with foreign investment compliance issues.

Mr John Hill
Co-Manager
Tel: 02 6263 3072

Mr Michael Rosser
Co-Manager
Tel: 02 6263 3834

International investment and trade policy issues

The **Investment and Trade Policy Unit** is responsible for international investment and trade policy matters.

Ms Angela McGrath
Manager
Tel: 02 6263 3395

Singaporean business investors (Singapore Help Desk)

This service assists Singaporean business investors with the lodgment of foreign investment applications for proposed direct investments in Australia. This includes the provision of foreign investment policy advice and assistance with the application process. The service is for Singaporean business investors and their agents only. All correspondence should be sent to:

Singapore Help Desk
Foreign Investment Review Board
c/- The Treasury
Langton Crescent
PARKES ACT 2600
AUSTRALIA

Tel: +61 2 6263 3755
Fax: +61 2 6263 2940
Internet: www.firb.gov.au/singaporehelpdesk.asp
Email: singaporehelpdesk@treasury.gov.au

Australian National Contact Point for the *OECD Guidelines for Multinational Enterprises*

Suggestions, comments, questions and complaints in relation to the *OECD Guidelines for Multinational Enterprises* should be addressed to:

The Executive Member
Foreign Investment Review Board
c/- The Treasury
Langton Crescent
PARKES ACT 2600

Executive Member — Mr Patrick Colmer
Tel: 02 6263 3763
Fax: 02 6263 2940
Internet: www.ausncp.gov.au
Email: [ancp@treasury.gov.au`](mailto:ancp@treasury.gov.au)

